



EMPLOYMENT APPLICATION

Please answer all questions completely. Resumes are not accepted in lieu of completion of this application; they may be attached for additional reference.

PERSONAL INFORMATION

Last Name _____ First _____ Middle _____ Date _____

Street Address _____ Home Phone () _____

City _____ State _____ Zip _____ Cell Phone () _____

Have you ever been employed by this company? Yes No

If hired, can you provide verification of your legal right to work in the United States? Yes No

Email Address _____

List details:

Are you at least 18 years of age? Yes No

Have you ever worked under a different name? Yes No

If "Yes" name: _____

Are you able to perform the essential functions of the position as listed and described on the attached job description or as demonstrated by the company representative with or without a reasonable accommodation? Yes No

If applying for a position where driving is required, do you have a valid driver's license in this state and an insurable driving record? Yes No

License # _____ State Issued: _____ Expiration Date: _____

EMPLOYMENT INTERESTS

Position Desired _____ Date Available _____ Salary Desired _____

Type of Employment Desired: Regular Seasonal Temporary

Are you available to work: FULL-TIME? PART-TIME? OVER-TIME? Saturdays?

How were you referred to our company? Ad (Where) _____ Employee Referral (Name) _____

Agency (Name) _____ Other (Please specify) _____ Walk-in

LOCATION(S) DESIRED Alexandria Aitkin Baxter Benson Elbow Lake Glencoe Glenwood

Howard Lake Little Falls Madison Morris Paynesville

Princeton Sauk Centre St. Cloud Stewart Wadena

EDUCATION INFORMATION

School Level	Name and Location of School	Course of Study	Did you graduate?	Degree or Diploma
High School			<input type="checkbox"/> Y	
			<input type="checkbox"/> N	
College/University			<input type="checkbox"/> Y	
			<input type="checkbox"/> N	
Business/Trade/Technical			<input type="checkbox"/> Y	
			<input type="checkbox"/> N	
Military Experience	Branch: _____ Dates of Service: _____	Skills acquired: _____		

Do you have any experience, training, qualifications or special skills which you think make you especially suited for work at this company? (Explain)

REFERENCES – List 3 non-relatives who are familiar with your qualifications, work history and ability.

Name	Occupation/Relationship	Years Known	Phone

EMPLOYMENT INFORMATION (start with current or most recent employer). Account for all time periods including unemployment, self-employment and military service. (Attach separate paper(s), if necessary.)

1	Company Name			Phone ()		From Mo./Yr.	To Mo./Yr.
	Street Address		City	State	Zip	Starting Pay \$	Ending Pay \$
	Job Title		Duties			Reason for leaving	
	Supervisor Name					May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
2	Company Name			Phone ()		From Mo./Yr.	To Mo./Yr.
	Street Address		City	State	Zip	Starting Pay \$	Ending Pay \$
	Job Title		Duties			Reason for leaving	
	Supervisor Name					May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
3	Company Name			Phone ()		From Mo./Yr.	To Mo./Yr.
	Street Address		City	State	Zip	Starting Pay \$	Ending Pay \$
	Job Title		Duties			Reason for leaving	
	Supervisor Name					May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
4	Company Name			Phone ()		From Mo./Yr.	To Mo./Yr.
	Street Address		City	State	Zip	Starting Pay \$	Ending Pay \$
	Job Title		Duties			Reason for leaving	
	Supervisor Name					May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	

VI. ACKNOWLEDGMENT

Please read carefully and sign below. Only applications that are signed and dated are considered valid.

I understand that no representative of MMC has any authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a current written agreement signed by the CEO of MMC.

I authorize any person, school, current employer (except as expressly noted), past employer(s), and organizations named in this application form (and accompanying resume or other documentation, if any) to provide MMC with relevant information and opinion, personal or otherwise, that may be useful in making a hiring decision. I release all parties from all liability for any damage that may result from furnishing information and opinion to you.

In consideration of employment, I agree to obey the rules and standards of MMC. I understand that nothing contained in this application or in the interview process is intended to create a contract between the Company and myself for either employment or for the providing of any benefits. I agree that my employment is at-will and the terms of employment may be changed with or without cause, with or without notice, including but not limited to termination, demotion, promotion, transfer, compensation, benefits, duties and location of work, at any time, for any reason, at the option of myself or the Company. This constitutes my entire agreement with the Company with regard to the length of my employment.

If required for my position, I may be required to take a post-offer/pre-employment alcohol/drug test. I further understand that at any time during my employment, I may be required to take an alcohol/drug test if management reasonably suspects a condition exists that will prevent me from performing my job in a manner that does not endanger my own health or the safety and health of others.

I understand that as a condition of employment I will be required to submit to a background study. All offers of employment are conditional based on the outcome of this background study.

I am able to perform the essential functions of the position with or without a reasonable accommodation.

I understand that all offers of employment are conditioned upon my providing satisfactory documentary proof of my identity and legal right to work in the United States.

I hereby acknowledge that I have read the above statements and understand them. I certify that I, the undersigned applicant, have personally completed this application. I declare that the facts contained in the application (or any resume or other documents submitted) are true and complete to the best of my knowledge. I understand that any misrepresentations or omissions will disqualify me from further consideration for employment, and will result in my dismissal from employment, if discovered at a later date.

This application will remain active for ninety (90) days. Any applicant wishing to be considered for employment beyond ninety (90) days should reapply.

Applicant Signature:	Date:
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This company is an Affirmative Action Employer. All applicants will be considered without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or other protected status in accordance with applicable federal and state equal employment opportunity laws. This company will strive to accommodate any physical or mental limitations of employees and applicants in order to accomplish the essential functions of the job.

Midwest Machinery – Core Values, Mission, Vision

Core Values

- Commitment
- Passion
- Progressive
- Integrity
- Value Delivery

Mission

We provide progressive solutions by delivering the best products and aftermarket support through employees who commit themselves to customers that demand the highest value.

Vision

Midwest Machinery is the Top Choice for customers and employees in our AG, Turf and Commercial markets. We are a growing organization with long-term stability that values a strong local connection.

